

Academy of Moore County Board of Directors Meeting March 23, 2020

Board Members Present: Thomas Beddow, Chair, Janet Lowry, Allyson Schoen **Participating by Phone:** Dominique Brisson, Jim Busby, David Nordloh, Dee Park, Bill Scholtes, Malinda Summey, Bruce Weeks, Rebecca Wood **Others Present at TAMC:** Gloria Dickson, Andy Fifer, Dori Kenn, Richard Schoen **Others Participating by Phone:** Christina Singh, Bill Van O'Linda,

Chairman Beddow called the meeting to order at 2:30. All board members participated. After a moment of silence and the pledge of allegiance, Mrs. Lowry made a motion to approve the agenda for the meeting, seconded by Mrs. Park and approved. Mrs. Lowry made a motion to approve the minutes of February 25 with the addition of the enrollment information for the current school year and projected enrollment for 2020-2021. Mrs. Park seconded the motion which was approved. Mrs. Lowry made a motion to approve the minutes of the Emergency Called Meeting of March 16; Mr. Beddow seconded, and they were approved.

Mrs. Lowry made a motion that the Board waive the By-Laws as they apply to e-mail or telephone conferencing, pending Mr. Scholtes's review. Mrs. Park seconded the motion which was approved.

Treasurer, Mr. Busby reported that the school's cash position is strong. The closing on the construction loan for the new school building with USDA is scheduled for April 6th at 2:00. Mr. Schoen will see if an earlier closing with the same terms is possible. Our last payment to Omega for \$282,000 is the final payment. The Board agreed to delay further consideration of possible expansion of the new building for six months because of uncertainties at this time. Mrs. Wood made a motion that \$350,000 be set aside to use for expansion when things return to normal. Mrs. Park seconded the motion, which was approved.

Director's Report: School will be closed until May 15th on statewide orders issued by Governor Cooper. Fifth graders are ready for end of grade tests if they occur and for middle school. TAMC will continue with online instruction and study packets. The school will not send Chrome Books home. Parents of children who will be retained at their present grade level next year have been informed. Mrs. Brisson commented that teachers are doing an amazing job.

Kindergarten assessments are scheduled for June 5th. There will not be a field day. Dr. Singh reported that EOG testing will likely not be required, and testing materials will be sent back to the state. At this time, next year's enrollment is 495. The Boston field trip will likely be cancelled.

Mrs. Lowry made a motion to close the open meeting and open an executive session for attorney client privilege. Mrs. Wood seconded the motion which was adopted at about 3:15.

Mrs. Lowry made a motion to go back into open session, Mrs. Park seconded, motion adopted at about 3:25.

Old Business: Mr. Schoen reported that the fence posts are in the ground, and the fence will be completed by next week. Mr. Busby made a motion to purchase a commercial mower, up to \$3,900. Seconded by Mr. Weeks; amended to pay up to \$5,000. Motion approved.

Mr. Nordloh is waiting for information from our insurance company about coverage for students and staff to complete the travel policy.

No further information was presented about intersession camps. Mrs. Schoen will write a draft policy for them.

The Administration Committee is not ready to report.

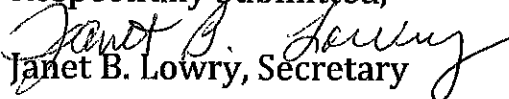
Mrs. Park made a motion to delay consideration of new board members until September; seconded by Mrs. Lowry and approved.

New Business:

Mr. Beddow reminded all participants to remain at least six feet apart at our meetings and to wash hands frequently. The next meeting will be April 15 at 2:30.

Meeting adjourned at 3:35, following prayer led by Mrs. Park.

Respectfully Submitted,


Janet B. Lowry, Secretary

Academy of Moore County Board of Directors Meeting April 15, 2020

Board Members Present: Allyson Schoen **Participating by Phone:** Thomas Beddow, Chair, Janet Lowry, Dominique Brisson, Jim Busby, David Nordloh, Dee Park, Bill Scholtes, Malinda Summey, Bruce Weeks, Rebecca Wood **Others Present at TAMC:** Gloria Dickson, Andy Fifer, Dori Kenn, Richard Schoen.

Chairman Beddow called the meeting to order at 2:30. A quorum was present. After a moment of silence and the pledge of allegiance, Mrs. Lowry made a motion to approve the agenda for the meeting, seconded by Mr. Weeks, approved. Mrs. Lowry made a motion to approve the minutes of March 23, seconded by Mrs. Park and approved.

Treasurer: Mr. Busby reported that the school's cash position is strong. He reviewed the Balance Sheet and the Condensed Budget Report. The closing on the construction loan for the new school building with USDA went well. Mr. Busby commented on the remarkable job Mrs. Wood did reviewing the closing documents and suggesting corrections. Mr. Busby will escrow money at the bank monthly for the annual mortgage payment plus a 10% reserve (combined amount \$24,018/month).

Since the school's cash position is good, this might be the time for the Board to plan for the new construction. Mr. Beddow asked Mr. Schoen to contact USDA about how to proceed with an addition. Mrs. Wood suggested that information from USDA needs to be in writing rather than verbal to assure that the Board does not violate its previous agreement with USDA.

The school will receive state Covid-19 relief money with restrictions on its use.

Mrs. Lowry made a motion, seconded by Mrs. Park, to renew the school's membership in the NC Coalition of Charter Schools; motion approved.

Director's Report: Mrs. Schoen reported that the school continues to receive positive feedback from families on the use of distance learning. The teachers are doing a fantastic job. She has hired a music Teacher, Matthew Bailey from West Pine, who also is the Music Director at Brownson Presbyterian Church. Kindergarten Assessment is still scheduled for June 5th and the NC End of Grade testing has been cancelled for 2019-2020. E.F. Tours has cancelled the Boston trip. Parents who purchased trip insurance get their money back. Those few who did not buy the insurance may not get their full refund. Mrs. Schoen will look into that matter further. A board member suggested we add the requirement to purchase trip insurance to the travel policy being developed. Although it is unlikely that students will return to school this spring, the board wants to do something special for 5th graders who are moving into middle school. Mrs. Schoen asked the board to review the Camp Policy she has drafted and to send recommended changes to her.

Mrs. Brisson made a motion to close the meeting to discuss a student issue, seconded by Mrs. Wood, approved. After about ten minutes, Mrs. Lowry made a motion to reopen the meeting. Mr. Busby seconded the motion, approved.

Mr. Beddow asked Mrs. Schoen to schedule a budget meeting with Acadia.

Old Business:

Security: Mr. Weeks said two cameras, already paid for, need to be installed. He made a motion to renew the Active Defender emergency communications software at a cost for the coming year of up to \$1500; Mrs. Brisson seconded, approved.

Administrative Committee: Mrs. Park made a motion to change the name of the committee to Personnel Committee; Mrs. Lowry seconded; approved. Mrs. Wood made a motion to postpone interviews for Assistant Director until people are cleared to return to the school building, Mrs. Park seconded, motion approved. Mrs. Wood made a motion, seconded by Mrs. Brisson, to provide training and tools to enable teachers to provide distance learning. Motion approved. Several teachers could provide this training to those who need it. Mrs. Wood pointed out that any information about students should only be on school owned computers that are properly protected. Mr. Beddow appointed Mrs. Brisson chairman of a new Technology Committee. Mr. Nordloh agreed to help. Andy Fifer, Dori Kenn, Jennifer Gadd and Sharon Fiegle will also be asked to serve on this committee.

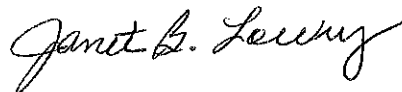
New Business:

Mr. Beddow authorized spending \$149/year for a subscription to Zoom to facilitate future board meetings.

Mr. Beddow reminded all participants to remain at least six feet apart at our meetings and to wash hands frequently. The building is being thoroughly cleaned.

Meeting adjourned at 4:02. The next meeting is scheduled for May 20 at 2:30.

Respectfully Submitted,



Janet B. Lowry, Secretary